



higher education & training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

Ingwe TVET College



.Enquiries: L. Mnyukana

Tel:039 940 2142

Ext 120

ADVERT

BID DESCRIPTION	BID NO	CLOSING DATE	ENQUIRIES
SUPPLY AND DELIVERY OF OFFICE FURNITURE FOR ADMIN CENTRE	INGWE/161/2026	DATE: 12/10/2026	TECHNICAL: MRS. T. LEBOEAE - SEFEHLE TEL: 039 940 2142 SCM: MR. L. MNYUKANA TEL: 039 940 2142

Kindly furnish me with a written quotation for the provision of services as detailed in the enclosed specification. The quotation must be submitted on the letterhead of your business or have your business stamp. Quotation may be hand delivered before 12H00pm at Ingwe TVET College, Mount Frere Administration Offices at the reception area or email to lmnyukana@ingwecollege.edu.za

THE FOLLOWING MANDATORY DOCUMENTS MUST BE SUBMITTED WITH THE QUOTATION AND FAILURE TO SUBMIT WILL LEAD TO THE BIDS BEING DECLARED NON-RESPONSIVE:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- Firm Delivery Period must be indicated.
- A valid SARS TAX Compliance status with PIN.
- Updated CSD (Central Supplier Database) report.
- Company municipal statement of account not older than three (3) months or company lease agreement if renting premises or affidavit from SAPS stating that the company is not obliged to pay municipal rates or ward council letter confirming the proof of address for the company for non – rates paying areas or rural areas.
- Joint Ventures to attach: JV Agreement and letter of Signatory.
- **Completed SBD 4 – as per PFMA SCM Instruction No. 03 of 2021/22 effective from 1 April 2022, the revised SBD 4 must be fully completed and signed. SBD 8&9 are repealed (no longer required). Failure to submit as instructed will lead to the bids being declared non – responsive. Bidders must download the revised SBD 4 from the College website or National Treasury website.**

BIDDERS SHOULD TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- Ingwe TVET College Supply Chain Management Policy will apply.
- 80/20 preferential procurement point system will be applied.
- Ingwe TVET College does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid.
- Bids which are late, incomplete and unsigned will not be accepted.
- No quotations will be considered from persons in the service of the state.
- Failure to comply with these conditions may invalidate your offer.
- **Only quotations sent to the above-mentioned e-mail address will be accepted.**

Central Office
Badibanise Village
Mount Frere
Tel: 039 940 2142

Mount Frere Campus
Cancele Road
Mount Frere
Tel: 039 940 2142 ext.200

Ngqungqushu Campus
Magwa Road
Lusikisiki
Tel: 039 940 2142 ext.300

Siteto Campus
Mlilanga Village
Bizana
Tel: 039 940 2142 ext.400

Maluti Campus
Mli Road
Maluti
Tel: 039 940 2142 ext.500

Mt Fletcher Campus
Hospital Area
Mount Fletcher
Tel: 039 940 2142 ext.600

www.ingwecollege.edu.za

EVALUATION CRITERIA

The 80/20 preferential procurement point system will be applied as the project is estimated to be more than R30 000.00.

Price	-	80 point
Specific goals	-	20 points

"On the 04 November, the minister of Finance gazetted new Preferential Procurement Regulations (2022 Regulations) under the Preferential Procurement Policy Framework act, 2000 (PPPFA), this was aimed at aligning the regulations to the February 2022 Constitutional Court judgement. That judgement ruled that the Minister exceeded his powers in prescribing the 2017 Regulations. The Public Procurement Bill is being finalized, which will empower the Minister of Finance to set preferential procurement, the 2022 Regulations repeal the 2017 Regulations and take effect on the 16 January 2023"

SPECIFIC GOAL POINTS BREAKDOWN

SPECIFIC GOALS	PREFERENCE POINTS ALLOCATED OUT OF 20	DOCUMENTATION TO BE SUBMITTED BY BIDDERS TO VALIDATE THEIR CLAIM FOR POINTS
Black ownership: An EME or QSE which is at least 51% owned by black people	8	- ID Copy - CIPC (Company registration) - CSD report (the ownership status of the 2 documents must correspond to be awarded points)
Women ownership: An EME or QSE which is at least 51% owned by women	4	- ID Copy - CIPC (Company registration) - CSD report (the ownership status of the 2 documents must correspond to be awarded points)
Youth ownership: An EME or QSE which is at least 51% owned by youth. (Up to 35 years of age)	4	- ID Copy - CIPC (Company registration) - CSD report (the ownership status of the 2 documents must correspond to be awarded points)
Disability: An EME or QSE which is at least 51% owned by people with disability	2	- ID Copy - CIPC (Company registration) - CSD report (the ownership status of the 2 documents must correspond to be awarded points) - Medical certificate - SASSA registration or confirmation of disability from a relevant authority
Locality: Located in the OR Tambo District municipality, Alfred Ndzo District Municipality, and the Joe Gqabi District Municipality	2	- Municipal rates account OR - Letter from councilor confirming residence or Lease Agreement
Non – submissions	0	No points will be claimed if the bidders failed to submit the required documents

NB: SPECIFICATION ATTACHED

SIGNATURE

Published on: 05 October 2026

Central Office
Badibanise Village
Mount Frere
Tel: 039 940 2142

Mount Frere Campus
Cancele Road
Mount Frere
Tel: 039 940 2142 ext.200

Nqunqushu Campus
Magwa Road
Lusikisiki
Tel: 039 940 2142 ext.300

Siteto Campus
Mhlanga Village
Bizana
Tel: 039 940 2142 ext.400

Maluti Campus
Mli Road
Maluti
Tel: 039 940 2142 ext.500

Mt Fletcher Campus
Hospital Area
Mount Fletcher
Tel: 039 940 2142 ext.600



Higher Education & training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

Ingwe TVET College



Enquiries: T. Leboea-Sefehle

tleboea@ingwecollege.edu.za

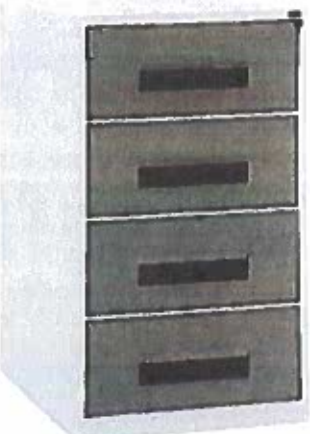
Ext 169

SCM Manager
Ingwe TVET College
Mt Frere
5090

21 July 2026

SPECIFICATION FOR OFFICE FURNITURE FOR ADMINISTRATION.

Item	Description	Qty
	Apex Ergonomic Office Executive Chair • Heavy duty- swivel Chair Features: Adjustable Seat Height, Seat Lock • Dimension: 705 (D) x 680 (W) x 1190-1270H; 60 cm x 90 cm • Frame Material: Steel • Upholstery Type: Cushion • Maximum weight : Up to 180kg	02
	Swivel high mechanism office chair • Highback top 200 mechanism nylon swivel • Material: PU/PVC Combo • Chrome plated base • Swivel & tilt function • Flexi armrest • Gas lift height adjustable • Nylon castors • Gross weight: 16.00kg • Maximum weight : 100kg Colour black	07

	Swivel executive office chairs • Highback top upholstered leather • Material: bonded leather and PVC • Flexi armrest • Gas lift height adjustable • Nylon castors • Gross weight: 16.00kg • Maximum weight : 100kg • Colour black	02
	Office desk • 1200 x 650 / 650 standard core top – cross grain • 1000 x 650 Rectangular top + 800 x 650 Rectangular top • Higher grade pressure laminate CDL / DECON 0.35 surface • Colour: Burgan mahogany, Black, Cherry, Oak or Maple finish • Full 32mm thick top • 3 lockable Drawer desk height pedestal with 2 x standard drawers and 1 deep filling drawer with steel cradle. • Roller door credenza: 900 mm x 500mm • Black P.V.C lockable roller door slats with 3 steel adjustable shelves • 16mm and 32mm x 3mm flat P.V.C edges- black • 16mm casing structure	01
	Steel Filing Cabinet 4 Drawer • Type: Cabinet Material: Metal • 1 Shelf • 4 Drawers • Width x Height: 470 mm x 1320 mm (1 ft 6 in x 4 ft 3 in)	01

	2door steel filing cabinet • Size: 1320mmX470mmX360mm • Powder coated finish • 4 shelves • Fully lockable and supplied with 2 keys • Colour: Ivory Karo ivory	01
---	--	----

Signed by:



M.O Hanise
AD: Facilities and Maintenance
Date: 22/07/2026