



higher education & training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

Ingwe TVET College



Enquiries: L. Mnyukana

Tel: 039 940 2142

Ext: 120

ADVERT

BID DESCRIPTION	BID NUMBER	COMPULSORY BRIEFING SESSION	CLOSING DATE
PROVISION OF SHORT-TERM INSURANCE SERVICES FOR ALL THE COLLEGE SITES FOR A PERIOD TWELVE (12) MONTHS.	INGWE/22/2026	VENUE: VIRTUAL/ADMIN CENTRE, KwaBhaca	11/09/2026
		DATE: 27/08/2026	CLOSING TIME 11:00AM
		TIME: 11:00AM	
A virtual compulsory briefing session will be conducted on Microsoft Teams on the 27 AUGUST 2026 at 11H00AM. All bidders who are interested to be part/attend the Virtual Compulsory Briefing Session will be required to RSVP before 16H30PM on 25 AUGUST 2026 to the following e-mail address: lmnyukana@ingwecollege.edu.za for them to get a link.			
NB: All bidders who fail to RSVP before 16H30pm on will not be part of the Virtual Compulsory Briefing Session.			

Ingwe TVET College invites professional, competent and experienced service providers for the **PROVISION OF SHORT-TERM INSURANCE SERVICES FOR ALL THE COLLEGE SITES FOR A PERIOD TWELVE (12) MONTHS**. The bid documents will be available from the SCM unit upon payment of a **non-refundable** fee of **R250.00** (Two hundred and fifty rand only) and will also be available on **College website, Tender Bulletin and e-Tender Portal** for free. The deposit is to be paid into the College's bank account, namely **First National Bank, Branch Code: 210821, Account No.: 6203 339 0353**. Submit proof of deposit prior to collection of the bid document from the SCM office. Bid document will be available from **Friday, 21 August 2026**.

Completed Bid documents are to be placed in a sealed envelope endorsed "**PROVISION OF SHORT-TERM INSURANCE SERVICES FOR ALL THE COLLEGE SITES FOR A PERIOD TWELVE (12) MONTHS**." and must be deposited in the bid box/tender box, situated at the **Reception Area, at Ingwe Administration Centre, Badibanise A/A Mount Frere 5090** not later than **11H00AM on Friday, 11 September 2026**, at which bids will be opened in public.

THE FOLLOWING MANDATORY DOCUMENTS MUST BE SUBMITTED WITH THE COMPLETED BID DOCUMENT/TENDER DOCUMENT AND FAILURE TO SUBMIT WILL LEAD TO THE BIDS BEING DECLARED NON-RESPONSIVE

- Price(s) quoted must be valid for at least ninety (90) days from the date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A valid SARS TAX Compliance status with PIN.
- Company municipal Statement of account not later than three (3) months or company lease agreement if renting premises or affidavit from SAPS stating that the company is not obliged to pay municipal rates or company ward council letter for non-rate paying areas and rural areas
- Updated Central Supplier Database (CSD) report
- Joint Ventures to attach: JV Agreement and letter of Signatory
- Originally Certified proof of registration on Financial Service Board (FSB).

BIDDERS SHOULD TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- Ingwe TVET College Supply Chain Management Policy will apply:
- Ingwe does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid.
- Bids which are late, incomplete, unsigned or submitted by facsimile or electronically will not be accepted.
- No proposals will be considered from persons in the service of the state.
- Tender documents must be completed with non-erasable ink. Any tender document completed with pencil will not be acceptable and shall be disqualified.
- Ensure that there are no errors or omissions as this will lead to bids being declared non-responsive.
- The submission should be entirely legible. Any changes made to the original text of bid should be crossed through and signed for.
- DO NOT USE CORRECTION FLUID as this will invalidate your submission.

Central Office
Badibanise Village
Mount Frere
Tel: 039 940 2142

Mount Frere Campus
Cancello Road
Mount Frere
Tel: 039 940 2142 ext.200

Ngqungqushu Campus
Magwa Road
Lusikiski
Tel: 039 940 2142 ext.300

Sideto Campus
Mbilanga Village
Bizana
Tel: 039 940 2142 ext.400

Maloti Campus
M1 Road
Maloti
Tel: 039 940 2142 ext.500

Mt Fletcher Campus
Hospital Area
Mount Fletcher
Tel: 039 940 2142 ext.600

- Failure to comply with these conditions will invalidate your offer.

Evaluation Criteria for this procurement will be as follows:

Stage 1 - Functionality (Attached)

Functionality will be evaluated based on capacity and experience, bidders who do not meet the minimum functionality assessment of 70% out of 100% will be considered non-responsive and will not be evaluated further.

Stage 2 - Price and Specific goals

Price	- 80 point
Specific goals	- 20 points

"On the 04 November, the minister of Finance gazetted new Preferential Procurement Regulations (2022 Regulations) under the Preferential Procurement Policy Framework act, 2000 (PPPFA), this was aimed at aligning the regulations to the February 2022 Constitutional Court judgement. That judgement ruled that the Minister exceeded his powers in prescribing the 2017 Regulations. The Public Procurement Bill is being finalized, which will empower the Minister of Finance to set preferential procurement, the 2022 Regulations repeal the 2017 Regulations and take effect on the 16 January 2023."

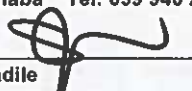
SPECIFIC GOAL POINTS BREAKDOWN

SPECIFIC GOALS	PREFERENCE POINTS ALLOCATED OUT OF 20	DOCUMENTATION TO BE SUBMITTED BY BIDDERS TO VALIDATE THEIR CLAIM FOR POINTS
Black ownership: An EME or QSE which is at least 51% owned by black people	6	• ID Copy • CIPC (Company registration) • CSD report (the ownership status of the 2 documents must correspond to be awarded points)
Women ownership: An EME or QSE which is at least 51% owned by women	4	• ID Copy • CIPC (Company registration) • CSD report (the ownership status of the 2 documents must correspond to be awarded points)
Youth ownership: An EME or QSE which is at least 51% owned by youth. (Up to 35 years of age)	4	• ID Copy • CIPC (Company registration) • CSD report (the ownership status of the 2 documents must correspond to be awarded points).
Disability: An EME or QSE which is at least 51% owned by people with disability	2	• ID Copy • CIPC (Company registration). • CSD report (the ownership status of the 2 documents must correspond to be awarded points) • Medical certificate • SASSA registration or confirmation of disability from a relevant authority.
Locality: Located in the OR Tambo District municipality, Alfred Nzo District Municipality, and the Joe Gqabi District Municipality	4	• Municipal rates account OR • Letter from councillor confirming residence or Lease Agreement
Non – submissions	0	• No points will be claimed if the bidders failed to submit the required documents.

Enquiries should be directed to:

Ms. B. Ntshaba Tel: 039 940 2142 or bntshaba@ingwecollege.edu.za (Bidding process)

Ms. B. Ntshaba Tel: 039 940 2142 or bntshaba@ingwecollege.edu.za (Technical queries)

Signed by 
Dr. R.S. Radile
The Acting Principal

Date 20/02/2026

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