higher education & training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

Ingwe TVET College

INGWE IDLA NGAMABILA

Enquiries: NA Damoyi zdamoyi@ingwecollege.edu.za Ext: 151

RE-ADVERTISEMENT OF ACADEMIC POSTS

Ingwe TVET College is an Affirmative Action employer. Whites, Coloured, Indians males and females and people with disability are encouraged to apply. Ingwe TVET College reserves the right not to make appointments for these posts. Applications are invited from suitably qualified and experienced person(s) for the following posts:

HEAD OF DEPARTMENT: BUSINESS STUDIES
NGQUNGQUSHE CAMPUS REF NO: ING2026/04/2
SITETO CAMPUS REF NO: ING2026/04/03
SALARY NOTCH: R 535 146, 00

REQUIREMENTS:

- Matric + 3 years Degree or National Diploma (NQF L6 or 7)
- Postgraduate Certificate or Diploma in Education/ Education Management or other equivalent and relevant qualifications.
- A minimum of five years' teaching experience in the TVET sector.
- Three (03) years' experience at a supervisory level will be an added advantage.
- Applicants must be able to teach Business Studies
- Computer literacy.
- A valid driver's licence.
- Moderator and Assessor Certificate will be an added advantage
- Must be registered with SACE.

RESPONSIBILITIES:

- To lead, manage and supervise teaching and learning including blended learning.
- Responsible for organizing and managing sectional resources including budget.
- Ensure that campus and college targets are realized.
- Organize workplaces for placement of students and lecturers.
- Support the Campus Manager as one of senior members of the campus management team in the running of the campus.
- Manage the Business Studies Department.
- Compiled timetables for lecturers.
- Oversee and manage examinations, assessment and certification.
- Participate in Campus Management activities.
- Supervise registration of students.

Please hand deliver applications at Ingwe TVET College, Administration Centre Office, Badibanise A/A, KwaBhaca 5090. All applications must be accompanied by an approved Z83 and detailed Curriculum Vitae. The communication from the HR of the College regarding the certified documents will be limited to shortlisted candidates. Therefore, only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview. If there are no responses within 90 days of the closing date, consider your application as unsuccessful. Ingwe TVET College is an equal opportunity employer and reserves the right not to appoint.

ENQUIRIES: CP Manto-Mati (039 9402142)

CLOSING DATE: 30 July 2026