



ADVERT

BID DESCRIPTION	BID NO	CLOSING DATE	ENQUIRIES
APPOINTMENT OF THE OCCUPATIONAL HEALTH & SAFETY AUDITORS TO CONDUCT OHS AUDIT IN ALL COLLEGE SITES.	INGWE/066/2026	DATE: 11/05/2026	TECHNICAL: O. HANISE TEL: 039 940 2142 SCM: S. NGODWANA TEL: 039 940 2142

Kindly provide me with a written quotation for the provision of services as detailed in the enclosed specification. The quotation must be submitted on the letterhead of your business or have your business stamp. Quotation may be hand delivered before 12H00pm at Ingwe TVET College, Mount Frere Administration Offices at the reception area or email to scmquotations@ingwecollege.edu.za

THE FOLLOWING MANDATORY DOCUMENTS MUST BE SUBMITTED WITH THE QUOTATION AND FAILURE TO SUBMIT WILL LEAD TO THE BIDS BEING DECLARED NON-RESPONSIVE:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- Firm Delivery Period must be indicated.
- A valid SARS TAX Compliance status with PIN.
- Updated CSD (Central Supplier Database) report.
- Company municipal statement of account not older than three (3) months or company lease agreement if renting premises or affidavit from SAPS stating that the company is not obliged to pay municipal rates or ward council letter confirming the proof of address for the company for non – rates paying areas or rural areas.
- A valid copy of SAATCA (South African Auditors & Training Authority).
- A valid copy of SaioSH (South African Institute of Occupational Safety and Health).
- A valid copy of SACPCMP (South African Council for the Project and Construction Management Professions).
- Joint Ventures to attach: JV Agreement and letter of Signatory.
- Completed SBD 4 – as per PFMA SCM Instruction No. 03 of 2021/22 effective from 1 April 2022, the revised SBD 4 must be fully completed and signed. SBD 8&9 are repealed (no longer required). Failure to submit as instructed will lead to the bids being declared non – responsive. Bidders must download the revised SBD 4 from the College website or National Treasury website.

BIDDERS SHOULD TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- Ingwe TVET College Supply Chain Management Policy will apply.
- 80/20 preferential procurement point system will be applied.
- Ingwe TVET College does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid.
- Bids which are late, incomplete and unsigned will not be accepted.
- No quotations will be considered from people in the service of the state.
- Failure to comply with these conditions may invalidate your offer.
- Only quotations sent to the above-mentioned e-mail address will be accepted.

NB: SPECIFICATION ATTACHED

EVALUATION CRITERIA

Stage 1 – Functionality (Attached)

Functionality will be evaluated based on capacity and experience, bidders who do not meet the minimum functionality assessment of 70% out of 100% will be considered non-responsive and will not be evaluated further.

Stage 2 – Price and Specific Goals

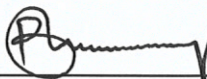
Price - 80 point
 Specific goals - 20 points

“On the 04 November, the minister of Finance gazetted new Preferential Procurement Regulations (2022 Regulations) under the Preferential Procurement Policy Framework act, 2000 (PPPFA), this was aimed at aligning the regulations to the February 2022 Constitutional Court judgement. That judgement ruled that the Minister exceeded his powers in prescribing the 2017 Regulations. The Public Procurement Bill is being finalized, which will empower the Minister of Finance to set preferential procurement, the 2022 Regulations repeal the 2017 Regulations and take effect on the 16 January 2023”

SPECIFIC GOAL POINTS BREAKDOWN

SPECIFIC GOALS	PREFERENCE POINTS ALLOCATED OUT OF 20	DOCUMENTATION TO BE SUBMITTED BY BIDDERS TO VALIDATE THEIR CLAIM FOR POINTS
Black ownership: An EME or QSE which is at least 51% owned by black people	8	<ul style="list-style-type: none"> ID Copy CIPC (Company registration) CSD report (the ownership status of the 2 documents must correspond in order to be awarded points)
Women ownership: An EME or QSE which is at least 51% owned by women	4	<ul style="list-style-type: none"> ID Copy CIPC (Company registration) CSD report (the ownership status of the 2 documents must correspond in order to be awarded points)
Youth ownership: An EME or QSE which is at least 51% owned by youth (up to 35 years of age)	4	<ul style="list-style-type: none"> ID Copy CIPC (Company registration) CSD report (the ownership status of the 2 documents must correspond in order to be awarded points)
Disability: An EME or QSE which is at least 51% owned by people with disability	2	<ul style="list-style-type: none"> ID Copy CIPC (Company registration) CSD report (the ownership status of the 2 documents must correspond in order to be awarded points) Medical certificate SASSA registration or confirmation of disability from a relevant authority.
Locality: Located in the OR Tambo District municipality, Alfred Ndzo District Municipality and Joe Gqabi District Municipality	2	<ul style="list-style-type: none"> Municipal rates account OR Letter from councilor confirming residence or Lease Agreement
Non – submissions	0	<ul style="list-style-type: none"> No points will be claimed if the bidders failed to submit the required documents

SIGNATURE _____



Published: 04/05/2026

Central Office
 Badibanise Village
 Mount Frere
 Tel: 039 940 2142

Mount Frere Campus
 Cancele Road
 Mount Frere
 Tel: 039 940 2142 ext.200

Ngqungqushu Campus
 Magwa Road
 Lusikisiki
 Tel: 039 940 2142 ext.300

Siteto Campus
 Mhlanga Village
 Bizana
 Tel: 039 940 2142 ext.400

Maluti Campus
 Mli Road
 Maluti
 Tel: 039 940 2142 ext.500

Mt Fletcher Campus
 Hospital Area
 Mount Fletcher
 Tel: 039 940 2142 ext.600

1. EVALUATION CRITERIA AND FUNCTIONALITY

FUNCTIONALITY	REQUIRED EVIDENCE	WEIGHT	MAX VALUE (1- 5)
1. Experience			
(a) Reference letters for similar projects that the bidder has successfully/completely undertaken in the past three years.			
More than 5 clients with reference letters	5	A minimum of at least two reference letters from satisfied previous clients that have been serviced in the past five years should be provided; the submission must be on the relevant client's letterhead and signed. Landline telephone details of clients should be also provided Signed. NB: 0 points will be claimed where submitted clients/ references cannot be contacted.	45
4- 5 clients with reference letters	4		
2 - 3 clients with reference letters	3		
Less than 2 clients	0		
2. Expertise			
(a) All bidders must submit a comprehensive CV and certified qualifications of the Audit Leader (provide certified qualifications)			
6 or more year' experience with B – Tech in Safety Management or ND: Safety Management or SAMTRAC or any other OHS relevant certificate.	5	Attach comprehensive CV and qualifications of Audit Leader showing at least three years' experience in leading similar projects. The Audit Leader must submit a certified copy of the required certificates and certified ID copies. The following qualifications are required: B – Tech in Safety Management or ND: Safety Management or SAMTRAC or any other OHS relevant certificate. NB: 0 points will be claimed where the above is not attached and submitted.	45
4 – 5 years' experience with B – Tech in Safety Management or ND: Safety Management or SAMTRAC or any other OHS relevant certificate.	4		
2 – 3 years' experience with B – Tech in Safety Management or ND: Safety Management or SAMTRAC or any other OHS relevant certificate.	3		
No qualification and experience	0		
3. Proof of Professional Indemnity (PI) Insurance			
Attached proof of Professional Indemnity Insurance	10	All bidders must submit a proof of a valid Professional Indemnity (PI) Insurance for at least a minimum value of R5m. NB: 0 points will be claimed where the above is not attached and submitted.	10
No Attached proof of Professional Indemnity Insurance	0		
TOTAL			100



higher education & training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

Ingwe TVET College



Skill the nation and let everyone prosper

PO Box 92491 Mt Frere 5090

Enquires: O.Hanise

Tel: 039 940 2142

Fax: 039 255 0347

Date: 26 March 2026

Subject: Occupational Health & Safety Audits

Site Name: All

<u>Item</u>	<u>Description</u>	<u>Unit</u>	<u>Qty</u>	<u>Rate</u>	<u>Amount</u>
1.	<p><u>OHS Audit</u></p> <p>Inspect and Assess compliance with legal regulations (OHSA) and evaluate the effectiveness of risk control measures, identify hazards, prevent accidents Prepare Comprehensive reports, and issue Compliance Certificates for each sites which are as follows:</p> <p>Mt Frere Campus Maluti Campus Mt Fletcher Campus Siteto Campus Ngqungqushe Campus Administration Centre</p>	Item			
Subtotal					R _____
Vat @15%					R _____
Total					R _____

Requirements: Attach the certified copies to prove registrations on the following bodies:

- SAATCA (South African Auditor & Training Authority)
- Saioh (South African Institute of Occupational Safety & Health)
- SACPCMP (South African Council for the Project and Construction Management Professions)

Prepared By:

Hammurabi

AD: Facilities