



# higher education & training

Department:  
Higher Education and Training  
REPUBLIC OF SOUTH AFRICA

Ingwe TVET College



Enquiries: S. Ngodwana

Tel: 039 940 2142 Ext.181

## BID NOTICE

BID DESCRIPTION	SITES	BID NUMBERS	COMPULSORY BRIEFING SESSION	CLOSING DATE
PROVISION OF SECURITY SERVICES FOR A PERIOD OF 24 MONTHS	ADMIN CENTRE, MOUNT FRERE CAMPUS & NTABANKULU	INGWE/21/2025	DATE: 07 AUGUST 2025 TIME : 11H00 VENUE: INGWE TVET COLLEGE ADMIN CENTRE BADIBANISE A/A MOUNT FERRE 5090	22 AUGUST 2025 <b>CLOSING TIME:</b> 11:00 AM
	SITETO CAMPUS	INGWE/22/2025		

Ingwe TVET College invites professional, competent and experienced service providers to render the **provision of security services for a period of 24 months.**

The bid documents will be available from the SCM unit upon payment of a **non-refundable** fee of **R250.00** (Two hundred and fifty rand only) and be available on College website, Tender Bulletin and eTender for free. The deposit is to be paid into the College's bank account, namely **First National Bank, Branch Code: 210821, Account No.: 6203 339 0353**, with proof of deposit prior to collection of the bid document from the SCM office, bid document will be available on **Friday, 01 August 2025.**

Completed bid documents are to be placed in a sealed envelope endorsed **"PROVISION OF SECURITY SERVICES FOR A PERIOD OF 24 MONTHS (SITE & BID NUMBER)"** must be deposited in the bid box/tender box, situated at the Reception Area, at Ingwe Administration Centre, Badibanise A/A, Mount Frere 5090 not later than **11H00 on Friday, 22 August 2025.**

**THE FOLLOWING MANDATORY DOCUMENTS MUST BE SUBMITTED WITH QUOTATIONS AND FAILURE TO SUBMIT WILL LEAD TO THE BIDS BEING DECLARED NON-RESPONSIVE:**

- Price(s) quoted must be valid at least ninety (90) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- Firm delivery period must be indicated.
- A valid SARS TAX Compliance status with PIN.
- Company municipal statement of account not older than three (3) months or company lease agreement if renting premises or affidavit from SAPS stating that the company is not obliged to pay municipal rates or ward council letter confirming the proof of address for the company for non – rates paying areas or rural areas.
- Updated CSD report (Central Supplier Database).
- Certified competency certificate for the Director of the Company.
- Certified copy of company PSIRA certificate.
- Certified copy of company firearm licenses.
- Proof of valid COID company registration certificate.
- Public liability insurance of R 3 000 000.00 and above.
- Joint Ventures to attach: JV Agreement and letter of Signatory.

**BIDDERS SHOULD TAKE NOTE OF THE FOLLOWING BID CONDITIONS:**

- Ingwe TVET College Supply Chain Management Policy shall apply;
- 80/20 preferential procurement point system will be applied.
- Ingwe TVET College does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid;
- Bids which are late, incomplete, unsigned or submitted by electronically will NOT be accepted.
- Bids from people who are in the service of the state will NOT be considered.
- Failure to comply with these conditions shall invalidate your offer.
- **THE COLLEGE RESERVES A RIGHT TO APPOINT ONE BIDDER FOR EACH SITE.**

**Please note the following:**

- Tender documents must be completed with non-erasable ink. Any tender document completed with pencil will not be acceptable and shall be disqualified.
- Bidders must ensure that there are no errors or omissions as this will lead to bids being declared non – responsive.
- The submission should be entirely legible. Any changes made to the original text of bid should be crossed through and signed for.
- **DO NOT USE CORRECTION FLUID** as this will invalidate your submission.

**Evaluation Criteria for this procurement will be as follows:**

**Stage 1 – Functionality (Attached)**

All bidders must at least obtain a minimum of 70% in stage 1 (functionality) in order to qualify for stage 2 (price evaluation).

**Stage 2 - Price and Specific goals**

Price - 80 point

Specific goals - 20 points

**"On the 04 November, the minister of Finance gazetted new Preferential Procurement Regulations (2022 Regulations) under the Preferential Procurement Policy Framework act, 2000 (PPFFA), this was aimed at aligning the regulations to the February 2022 Constitutional Court judgement. That judgement ruled that the Minister exceeded his powers in prescribing the 2017 Regulations. The Public Procurement Bill is being finalized, which will empower the Minister of Finance to set preferential procurement, the 2022 Regulations repeal the 2017 Regulations and take effect on the 16 January 2023."**

**SPECIFIC GOAL POINTS BREAKDOWN**

SPECIFIC GOALS	PREFERENCE POINTS ALLOCATED OUT OF 20	DOCUMENTATION TO BE SUBMITTED BY BIDDERS TO VALIDATE THEIR CLAIM FOR POINTS
<b>Black ownership:</b> An EME or QSE which is at least 51% owned by black people	6	<ul style="list-style-type: none"> <li>• ID Copy</li> <li>• CIPC (Company registration)</li> <li>• CSD report (the ownership status of the 2 documents must correspond to be awarded points)</li> </ul>
<b>Women ownership:</b> An EME or QSE which is at least 51% owned by women	4	<ul style="list-style-type: none"> <li>• ID Copy</li> <li>• CIPC (Company registration)</li> <li>• CSD report (the ownership status of the 2 documents must correspond to be awarded points)</li> </ul>
<b>Youth ownership:</b> An EME or QSE which is at least 51% owned by youth. (Up to 35 years of age)	4	<ul style="list-style-type: none"> <li>• ID Copy</li> <li>• CIPC (Company registration)</li> <li>• CSD report (the ownership status of the 2 documents must correspond to be awarded points).</li> </ul>
<b>Disability:</b> An EME or QSE which is at least 51% owned by people with disability	2	<ul style="list-style-type: none"> <li>• ID Copy</li> <li>• CIPC (Company registration).</li> <li>• CSD report (the ownership status of the 2 documents must correspond to be awarded points)</li> <li>• Medical certificate</li> <li>• SASSA registration or confirmation of disability from a relevant authority.</li> </ul>
<b>Locality:</b> Located in the OR Tambo District municipality, Alfred Ndzo District Municipality, and the Joe Gqabi District Municipality	4	<ul style="list-style-type: none"> <li>• Municipal rates account OR</li> <li>• Letter from councillor confirming residence or Lease Agreement.</li> </ul>
Non – submissions	0	<ul style="list-style-type: none"> <li>• No points will be claimed if the bidders failed to submit the required documents.</li> </ul>

**Enquiries should be directed to:**

- Mr. S. Mdunyelwa – SCM (Bidding process) – 039 940 2142
- Mr. M. Hanise (Technical queries) – 039 940 2142