



# higher education & training

Department:  
Higher Education and Training  
REPUBLIC OF SOUTH AFRICA

Ingwe TVET College



Enquiries: A. Madukuda amadukuda@ingwecollege.edu.za

Tel: 039 940 2142

## ADVERT

BID DESCRIPTION	BID NO	CLOSING DATE	Enquiries
SUPPLY AND DELIVERY OF OFFICE CHAIRS FOR MALUTI CAMPUS	INGWE/101/2021	DATE: 10 August 2022	Technical: Mr. O. Hanise Tel: 039 940 2142 SCM: Ms A. Madukuda Tel: 039 940 2142

Kindly furnish me with a written quotation for the provision of services as detailed in the enclosed specification. The quotation must be submitted on the letterhead of your business or have your business stamp. Quotation maybe hand delivered before 12H00pm at Ingwe TVET College, Mount Frere Administration offices at the reception area or email to [amadukuda@ingwecollege.edu.za](mailto:amadukuda@ingwecollege.edu.za)

### THE FOLLOWING MANDATORY DOCUMENTS MUST BE SUBMITTED WITH THE QUOTATION AND FAILURE TO SUBMIT WILL LEAD TO THE BIDS BEING DECLARED NON-RESPONSIVE:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- Firm Delivery Period must be indicated.
- A valid Tax Clearance certificate and SARS TAX Compliance status with PIN
- Full 2022 CSD report (Central Supplier Database)
- Certified BBBEE certificate or Sworn affidavit
- A company municipal statement of account that is not older than 3 (three) month or company Lease Agreement or Affidavit from SAPS stating that the bidder is not obliged to pay municipal rates or a letter from a ward councilor confirming company address.
- Joint Ventures to attach: JV Agreement, Consolidated BBBEE certificate and letter of Signatory
- **Completed SBD 4 – as per PFMA SCM Instruction No. 03 of 2021/22 effective from 1 April 2022, the revised SBD 4 must be fully completed and signed. SBD 8&9 are repealed (no longer required). Failure to submit as instructed will lead to the bids being declared non – responsive. Bidders must download the revised SBD 4 from the College website or National Treasury website.**
- **Completed SBD 6.2 and annexure C (from college website).**

### BIDDERS SHOULD TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- Ingwe TVET College Supply Chain Management Policy will apply;
- 80/20 preferential procurement point system will be applied.
- Ingwe TVET College does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid;
- Bids which are late, incomplete and unsigned will not be accepted.
- No quotations will be considered from persons in the service of the state.
- Failure to comply with these conditions may invalidate your offer.
- Only locally produced or manufactured goods and services that meet the stipulated minimum threshold will be considered.
- The quotation will be evaluated on local production content threshold of 100%. Only SABS approved technical specification number SATS 1286; 2011 will be used to calculate local content.

Central Office  
Badibanise Village  
Mount Frere  
Tel: 039 940 2142

Mount Frere Campus  
Cancele Road  
Mount Frere  
Tel: 039 940 2142 ext.200

Ngqungqushu Campus  
Magwa Road  
Lusikisiki  
Tel: 039 940 2142 ext.300

Siteto Campus  
Mhlanga Village  
Bizana  
Tel: 039 940 2142 ext.400

Maluti Campus  
Mli Road  
Maluti  
Tel: 039 940 2142 ext.500

Mt Fletcher Campus  
Hospital Area  
Mount Fletcher  
Tel: 039 940 2142 ext.600

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- Bidders should request written authorization from DTI, if the raw material or input to be used for a specific item not available locally.
- A copy of the authorization letter must be submitted together with the bid proposal at the closing date and time of the bid. For further information, bidders may contact the clothing, textile, footwear and leather Unit the DTI at 012 394 3717/1390.
- Failure to comply with these conditions may invalidate your offer.

#### **NB: SPECIFICATION ATTACHED**

#### **EVALUATION CRITERIA**

The 80/ 20 preferential procurement point system will be applied as the project is estimated to be more than **R30 000.00**

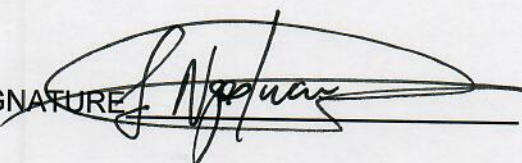
**Price** - **80 point**  
**B-BEE status level of Contribution-** **20 points**

#### **BBBEE Points Breakdown:**

<b>LEVEL</b>	<b>POINTS AWARDED</b>
<b>1</b>	<b>20</b>
<b>2</b>	<b>18</b>
<b>3</b>	<b>16</b>
<b>4</b>	<b>12</b>
<b>5</b>	<b>8</b>
<b>6</b>	<b>6</b>
<b>7</b>	<b>4</b>
<b>8</b>	<b>2</b>
<b>Non – compliant</b>	<b>0</b>

**DELIVERY ADDRESS:**  
 INGWE TVET COLLEGE  
 ADMINISTRATION OFFICES  
 BADIBANISE LOCATION A/A  
 MOUNT FRERE  
 5090

Yours faithfully

SIGNATURE 

Published on: 02 August 2022

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 Badibanise Village  
 Mount Frere  
 Tel: 039 940 2142

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 Cancele Road  
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Ingwe TVET College



Enquiries: T. Leboea

[tleboea@ingwecollege.co.za](mailto:tleboea@ingwecollege.co.za)

Ext: 169

TO  
FROM

DATE

SUBJECT



: SCM DEPARTMENT

: FACILITIES AND MAINTENANCE

: 01 SEPTEMBER 2021

: SPECIFICATION FOR OFFICE CHAIRS

## MALUTI CAMPUS

DESCRIPTION	
	<ul style="list-style-type: none"><li>• Comfort Mid back office chair</li><li>• Dimensions: 59 W x 59D x 96-106H cm</li><li>• Material : leather touch PU</li><li>• Nylon base</li><li>• Swivel &amp; tilt function</li><li>• Flexi armrest</li><li>• Gas Lift height adjustable</li><li>• Nylon castors</li><li>• Maximum user weight : 100kg</li><li>• Colour : black</li></ul>
	<p>Leather air luxury executive Office chair</p> <ul style="list-style-type: none"><li>• High back 65 W x 71 D x 110.5-120H cm</li><li>• Material: Brushed metal Base, Leather Air, Gas Lift</li><li>• Gas lift height adjustable</li><li>• Flexi armrest</li><li>• Swivel &amp; tilt function</li><li>• Maximum user weight: 100kg</li><li>• Colour: Black</li></ul>

Yours in service

M.O Hanise

A. D: Facilities and Maintenance

Date: 09/09/2021

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Bathurst Village  
Mount Frere  
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Tel: 033 940 2142 ext 600

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