



# higher education & training

Department:  
Higher Education and Training  
REPUBLIC OF SOUTH AFRICA

Ingwe TVET College



Enquiries: S. Ngodwana [snquotations@ingwecollege.edu.za](mailto:snquotations@ingwecollege.edu.za) Tel:039 940 2142 Ext 181

## ADVERT

BID DESCRIPTION	BID NO	CLOSING DATE	ENQUIRIES
SUPPLY AND DELIVERY OF EXAMINATION STATIONERY FOR SITETO CAMPUS.	INGWE/100/2022	DATE: 04/09/2022	TECHNICAL: MS. P.Z MNTONGA/ MR S. JOZANA TEL: 039 940 2142 SCM: MR. S. NGODWANA TEL: 039 940 2142

Kindly furnish me with a written quotation for the provision of services as detailed in the enclosed specification.

The quotation must be submitted on the letterhead of your business or have your business stamp. Quotation may be hand delivered before 12H00pm at Ingwe TVET College, Mount Frere Administration Offices at the reception area or email to [snquotations@ingwecollege.edu.za](mailto:snquotations@ingwecollege.edu.za)

### THE FOLLOWING MANDATORY DOCUMENTS MUST BE SUBMITTED WITH THE QUOTATION AND FAILURE TO SUBMIT WILL LEAD TO THE BIDS BEING DECLARED NON-RESPONSIVE:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- Firm Delivery Period must be indicated.
- A valid SARS TAX Compliance status with PIN.
- Valid original B-BBEE certificate or certified copy of B-BBEE certificate or sworn affidavit.
- Updated CSD (Central Supplier Database) report.
- Company municipal statement of account not older than three (3) months or company lease agreement if renting premises or affidavit from SAPS stating that the company is not obliged to pay municipal rates or ward council letter confirming the proof of address for the company for non – rates paying areas or rural areas.
- Joint Ventures to attach: JV Agreement, Consolidated BBBEE certificate and letter of Signatory.
- **Completed SBD 4 – as per PFMA SCM Instruction No. 03 of 2021/22 effective from 1 April 2022, the revised SBD 4 must be fully completed and signed. SBD 8&9 are repealed (no longer required). Failure to submit as instructed will lead to the bids being declared non – responsive. Bidders must download the revised SBD 4 from the College website or National Treasury website.**

### BIDDERS SHOULD TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- Ingwe TVET College Supply Chain Management Policy will apply;
- 80/20 preferential procurement point system will be applied.
- Ingwe TVET College does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid;
- Bids which are late, incomplete and unsigned will not be accepted.
- No quotations will be considered from persons in the service of the state.
- Failure to comply with these conditions may invalidate your offer.

Central Office  
Badibanise Village  
Mount Frere  
Tel: 039 940 2142

Mount Frere Campus  
Cancele Road  
Mount Frere  
Tel: 039 940 2142 ext.200

Ngqungqushu Campus  
Magwa Road  
Lusikisiki  
Tel: 039 940 2142 ext.300

Siteto Campus  
Mhlanga Village  
Bizana  
Tel: 039 940 2142 ext.400

Maluti Campus  
Mli Road  
Maluti  
Tel: 039 940 2142 ext.500

Mt Fletcher Campus  
Hospital Area  
Mount Fletcher  
Tel: 039 940 2142 ext.600

**NB: SPECIFICATION ATTACHED**

**EVALUATION CRITERIA**

The 80/ 20 preferential procurement point system will be applied as the project is estimated to be more than R30 000.00

**Price** - **80 point**  
**B-BEE status level of Contribution** - **20 points**

**BBBEE Points Breakdown:**

LEVEL	POINTS AWARDED
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
Non – compliant	0

**DELIVERY ADDRESS:**

INGWE TVET COLLEGE  
ADMINISTRATION OFFICES  
BADIBANISE LOCATION A/A  
MOUNT FRERE  
5090

Yours faithfully

SIGNATURE  Published on: **27 September 2022**



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Ingwe TVET College



Enquiries: P.Z.Mntonga

Tel 039 9402142

Ext 403

email: [onakozie@gmail.com](mailto:onakozie@gmail.com)

## LIST FOR EXAMS STATIONARY 2022

NO.	SPECIFICATION	QUANTITY
1.	WHITE PAPER-A4.210X279MM-500 SHEETS	100 BOXES
2.	ENVELOP – BROWN A4	20 BOXES (50 each box)
3.	WHITE/COLOURLESS BIG SOLOTYPE 6X400G	10 POCKETS
4.	BALL PEN –ORIGINAL(BLACK)	5 BOXES (60 each box)
5.	BALL PEN –ORIGINAL(RED)	5 BOXES (60 each box)
6.	WHITE PAPERS-A3.420X279MM-500 SHEETS	5 BOXES
7.	BOSTICK12X100G	5 PACKS
8.	BIG WALL CLOCKS	10 CLOCKS
9.	BATTERY CELL AA NM1500-1.5VLR6	12 POCKETS
10.	SLEEVE FILE A4 FILLING POCKET	200 POCKET
11.	A4 LEVER ARCH FILE	20 POCKET
12.	CALCULATOR 12 DIGIT	10 Calculators
13.	EXTERNAL HARD DRIVE 10.0 GBPS	1

*Sp. M.V. Mngomeni*

**Mr MA Mngomeni**

**Acting Campus Manager**

**Date:** 31/08/2022

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[www.ingwecollege.edu.za](http://www.ingwecollege.edu.za)