



# higher education & training

Department:  
Higher Education and Training  
REPUBLIC OF SOUTH AFRICA

Ingwe TVET College



Enquiries: N Futshane

Tel: 039 940 2142

Ext: 179

RE-ADVERT

BID DESCRIPTION	BID NO	CLOSING DATE	Enquiries
SUPPLY AND DELIVERY OF 04 ASSET SCANNERS AT MOUNT FRERE ADMIN CENTRE	INGWE/084/2021	DATE: 31 January 2022	Technical: Ms. B Ntshaba Tel: 039 940 2142 SCM: Ms N Futshane Tel: 039 940 2142

Kindly furnish me with a written quotation for the provision of services as detailed in the enclosed specification. The quotation must be submitted on the letterhead of your business or have your business stamp. Quotation may be hand delivered before **12H00pm at Ingwe TVET College, Mount Frere Administration Offices at the security gate** or email to [nfutshane@ingwecollege.edu.za](mailto:nfutshane@ingwecollege.edu.za)

### THE FOLLOWING MANDATORY DOCUMENTS MUST BE SUBMITTED WITH THE QUOTATION AND FAILURE TO SUBMIT WILL LEAD TO THE BIDS BEING DECLARED NON-RESPONSIVE:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- Firm Delivery Period must be indicated.
- A valid Tax Clearance certificate and SARS TAX Compliance status with PIN.
- 2021 updated Full CSD report (Central Supplier Database)
- Certified BBBEE certificate
- Company Municipal statement of Account that is not older than 3 (three) month or Lease Agreement or Affidavit from SAPS stating that the bidder is not obliged to pay municipal rates or a letter from a ward councilor
- Joint Ventures to attach: JV Agreement, Consolidated BBBEE certificate and letter of Signatory
- The following forms should be attached with the bid/RFQ submitted:
  - **Completed SBD 4,8,9**

### BIDDERS SHOULD TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- Ingwe TVET College Supply Chain Management Policy will apply;
- 80/20 preferential procurement point system will be applied.
- Ingwe TVET College does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid;
- Bids which are late, incomplete, unsigned will not be accepted.
- Bidders will be required to register as a supplier/service provider on the Ingwe TVET College Supplier/Service Provider Database, if not already registered.
- No quotations will be considered from persons in the service of the state.
- Failure to comply with these conditions may invalidate your offer.

Central Office  
Badibanise Village  
Mount Frere  
Tel: 039 940 2142

Mount Frere Campus  
Cancele Road  
Mount Frere  
Tel: 039 940 2142 ext.200

Ngqungqushu Campus  
Magwa Road  
Lusikisiki  
Tel: 039 940 2142 ext.300

Siteto Campus  
Mhlanga Village  
Bizana  
Tel: 039 940 2142 ext.400

Maluti Campus  
Mli Road  
Maluti  
Tel: 039 940 2142 ext.500

Mt Fletcher Campus  
Hospital Area  
Mount Fletcher  
Tel: 039 940 2142 ext.600

[www.ingwecollege.edu.za](http://www.ingwecollege.edu.za)

**NB: SPECIFICATION ATTACHED**

**EVALUATION CRITERIA**

The 80/ 20 preferential procurement point system will be applied as the project is estimated to be more than R30 000.00

**Price** - **80 point**  
**B-BEE status level of Contribution-** **20 points**

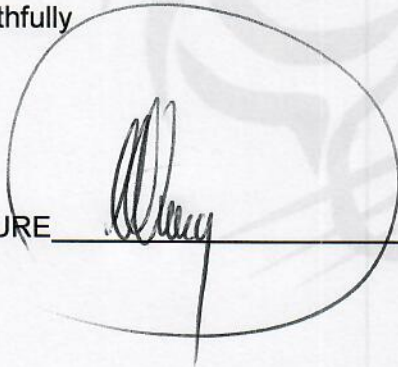
**BBBEE Points Breakdown:**

LEVEL	POINTS AWARDED
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
Non – compliant	0

**DELIVERY ADDRESS:**

INGWE TVET COLLEGE  
ADMINISTRATION OFFICES  
BADIBANISE LOCATION A/A  
MOUNT FRERE  
5090

Yours faithfully



SIGNATURE \_\_\_\_\_

Published on: 24 January 2022

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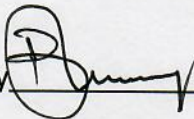
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## SPECIFICATION FOR FOUR (4) ASSET SCANNERS

- The device must be able to read/scan 2D barcodes anodised aluminium
- The device must be based 3G wireless technology, which will enable the college to capture and verify moveable assets 'on the go' as part of their asset management processes
- The device must be able to capture various information sets for identification, to assess condition and for accountability
- The device must include web management portal and unlimited devices must be able to connect with no effect of freezing the device
- Must use Android/IOS smartphones with autofocus camera
- The device must be paperless with data input integrity checks to ensure accuracy of data and to minimise human error
- Each device should be able to be linked to a worker (worker performing the scanning of assets, must also be able to be changed as well)
- The device must be able to allow pre-load and tailored asset hierarchy and components
- The device must allow for time upload of the verification information to the web portal for review and to monitor progress
- The verification report must be able to export to an excel spread sheet with the web hyperlink to the photo of the asset verified.

Compiled by



B. Ntshaba

Asset Practitioner

Date 14/01/2022